



YIIP1100

Project Management

Knowledge areas:

**Project Human Resource &
Communications Management**

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Based on PMBOK, Chapters 9 & 10



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Keep your skills competitive



The aim of these slides

- Discuss human resource and communications management in projects
- Give some ideas to improve productivity in teams



Focus

Knowledge Area	Initiating	Planning	Executing	Controlling	Closing
Project Quality Management		<ul style="list-style-type: none"> Quality Planning 	<ul style="list-style-type: none"> Perform Quality Assurance 	<ul style="list-style-type: none"> Perform Quality Control 	
Project HR Management		<ul style="list-style-type: none"> Human Resource Planning 	<ul style="list-style-type: none"> Acquire Project Team Develop Team Project 	<ul style="list-style-type: none"> Manage Project Team 	
Project Communications Management		<ul style="list-style-type: none"> Communications Planning 	<ul style="list-style-type: none"> Information Distribution 	<ul style="list-style-type: none"> Performance Reporting Manage Stakeholders 	
Project Risk Management		<ul style="list-style-type: none"> Risk Management Planning Risk Identification Qualitative Risk Analysis Quantitative Risk Analysis Risk Response Planning 		<ul style="list-style-type: none"> Risk Monitoring and Control 	
Project Procurement Management		<ul style="list-style-type: none"> Plan Purchases and Acquisitions Plan Contracting 	<ul style="list-style-type: none"> Request Seller Responses Select Seller 	<ul style="list-style-type: none"> Contract Administration 	<ul style="list-style-type: none"> Contract Closure

Questions about Human Resource Management in Projects

- What is the purpose of a Responsibility matrix and a Resource Gantt chart?
- Why (or in what conditions) pre-assignment and development of team members are important?
- How the conflicts (regarding e.g. scope or resources) can be avoided or resolved?
- What motivates you in your work?



Questions about Project Communications Management

- Which skill is most important for a Project Manager?
- What issues does a Communications management plan include? What about Performance reporting?
- What are the characteristics of an effective meeting?
- Who is responsible for Stakeholder management?



Homework Assignment

- Write a **Communications Management Plan** for your project
- Use format of your choice (see links and templates on class site & learning environment)
- Graded on content, not format



Homework Reading

- PMBOK 2004, Chapters 9 & 10
- Review links and Communications Management Plan samples/templates included in the learning environment



Questions?

